

PLEASE NOTE, THIS IS ALWAYS A WORK IN PROGRESS. IF YOU HAVE IDEAS FOR THINGS YOU'D LIKE TO HAVE INCLUDED, EMAIL rampvancouver@gmail.com AND WE'LL SEE ABOUT GETTING IT ONTO THE TEMPLATE.

[If you have questions about a certain line, highlight, shade and/or outline it with dots, and i'll respond]

EDITED COPY FOR DAY-OF-AUDIT, SEE <https://docs.google.com/spreadsheets/d/1dXcPtCucPvIBQsAc6YVD35HwHdwCxPjf11sDyW7ZM4k/edit?usp=sharing>

Name and address of audited space: York Theatre 639 Commercial Dr, Vancouver, BC V5L 3W3 Date Audited: July 23, 2017

OVERALL ACCESSIBILITY RATINGS:

| ACCESS CATEGORY: | HIGH | SEMI | NON | N/A | COMMENTS |
|--|------|------|-----|-----|----------|
| Blind and Low Vision | | | | | |
| Deaf, Hard of Hearing, or Other Audio Barriers | | | | | |
| EMS (Electro Magnetic Sensitivity) | | | | | |
| Multiple Chemical Sensitivity Scent Reduction/ Scent Free | | | | | |
| Wheelchair/ Scooter User /Mobility Limited | | | | | |
| Bathroom Access | | | | | |
| Other Access Categories (e.g. allergens, child access, financial, etc) | | | | | |

for more info: <http://radicalaccessiblecommunities.wordpress.com/radical-access-mapping-project-vancouver/>

GENERAL RENTAL / SPACE INFO

| | Y | MIX | NO | N/A | COMMENTS |
|------------------------------------|---|-----|----|-----|---|
| Primary function of the space | | | | | Theatre |
| Hours of operation: | | | | | Dependant on bookings |
| Size of space, in square footage | | | | | N/A |
| Maximum capacity for events | | | | | 350, 5 seats reserved for ushers |
| Rental fees (give full week range) | | | | | https://thecultch.com/rentals/rates/ |
| What does rental include? | | | | | |
| Specific requirements for rental | | | | | |

SIGNAGE & WAYFINDING

| | Y | MIX | NO | N/A | COMMENTS |
|--|---|-----|----|-----|----------|
| Signage is in a clearly visible location? | | | | | |
| Highly visible w/large, thick lettering <22pt font? | | | | | |
| Non-glare finish so it's easier to read? | | | | | |
| Letters & background high contrast for easier reading? | | | | | |
| Braile? | | | | | |
| Tactile? | | | | | |
| At a good height (5' above floor to centre-line of sign)? | | | | | |
| Can a person approach within 36" of sign without standing within door swing? | | | | | |
| Directional signage large & consistent (colour, height, placement)? | | | | | |
| Well-lit at night? | | | | | |

LIGHTING

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|----------|
| Is lighting even throughout the venue? | | | | | |
| Are there well-lit areas for people who use sign language to lip read and/sign? | | | | | |

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|--|-------|--------|-----|-----|--|
| Are any hazards well-lit? | Green | | | | |
| What kind of lighting: fluorescent, incandescent, halogen etc? Describe | | Yellow | | | |
| Can fluorescent lighting be turned off and other lighting used instead? | | | Red | | |
| Strobe lights restricted, banned or simply not available in the space? | Green | | | | |
| Are warning signs used if strobe light/ smoke/ explosive sounds are used (as any one of these can pose danger to some?) | Green | | | | |
| VEHICLE & MOBILITY SCOOTER PARKING | | | | | |
| | Y | MIX | NO | N/A | COMMENTS |
| Accessible or other parking within 200 feet of the building? | | Yellow | | | Street parking only |
| Well-signposted (upright & ground signage)? | | | Red | | |
| Signage regarding the misuse of the spaces? | | | | Red | |
| Are the spaces on level ground? | Green | | | | |
| Is there a slip resistant surface? | Green | | | | |
| Extra space designated to allow access to & from car (12' wide; 26' high)? | | | | Red | |
| Allow easy & barrier-free access to closest entrance? | | Yellow | | | |
| Can the user avoid passing through traffic & behind parked cars? | | Yellow | | | Street parking only |
| Are there areas/ spaces inside to park mobility scooters/ walkers, etc? Where? | Green | | | | Lobby |
| EXTERIOR ACCESS | | | | | |
| | Y | MIX | NO | N/A | COMMENTS |
| Outdoor paths in good condition (no roots, cracks, holes) to prevent tripping etc? | Green | | | | |
| Marked w/paint to indicate wheelchair accessible paths? | | | Red | | |
| Outline path edges with high contrast paint? | | | Red | | |
| Grate slots go against traffic flow so wheelchair wheels don't get stuck? | Green | | | | |
| Grate slots no more than 1/2" wide? | Green | | | | |
| Sidewalks, ramps & paths 36" wide? | Green | | | | |
| Drop-off near accessible entrance? | Green | | | | On street side (Commercial) or in alley |
| Walkways well-lit at night? | Green | | | | |
| Slip-resistant surface? | | | | Red | |
| GETTING THERE: PUBLIC TRANSPORTATION ETC. | | | | | |
| | Y | MIX | NO | N/A | COMMENTS |
| Transit near accessible entrance? How near? | Green | | | | #20 bus Southbound 5m from entrance. #20 Northbound across street. |
| Are there curb cuts leading from transit to the venue to ensure those using wheelchairs & others unable to climb a step can access the space? | Green | | | | |
| Transit accessible? | Green | | | | |
| Bus? Train? Other? | | | | | Bus |
| Route #s and other information | | | | | #20 |
| Bike lockups? Where? | Green | | | | |
| Are transit tokens available? | | | Red | | South side of building |
| DOORS: main and internal, excluding washroom | | | | | |
| | Y | MIX | NO | N/A | COMMENTS |

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| | | | | | |
|---|-------|--|-----|-----|------------------------|
| Is there a wheelchair accessible entrance? | Green | | | | |
| Is there signage to the accessible entrance? | | | Red | | |
| Entrance well lit at night? | Green | | | | |
| Path to the accessible entrance clear of obstacles, roots, big cracks, etc? | Green | | | | |
| Door is at least 33 3/4" wide? (BC Building Code Standard, 2013) | Green | | | | 44" |
| Does door open inwards or outwards? | | | | | outwards |
| Door swing clearance (from door edge to ramp edge) at least 32" to allow enough space when using a wheelchair or other mobility device, or for larger people? | Green | | | | |
| Operable by a single effort (no more than 8.5 lbs pressure for push or pull)? | Green | | | | Push button |
| Are doors automatic? | Green | | | | |
| Do automatic doors work? | Green | | | | |
| Can users open doors themselves? Wait for assistance? Describe. | Green | | | | Can ask for assistance |
| Thresholds flush with floor, or nearly so (>1/2")? | Green | | | | |
| Doormats stationary, flat or recessed (> 1/2" high)? | Green | | | | |
| Wing handles, not knobs (there are many people who cannot grasp a doorknob)? | Green | | | | |
| 3 second closing delay to allow entry without being hit by the door? | Green | | | | |
| Peephole or windows in doors reachable (> 5 high)? | | | | Red | |
| Locks no higher than 5'? | Green | | | | |
| Is there a doorbell at 48" high or less? | | | Red | | |
| If so, is there a visible and/or tactile indicator? Describe. | | | | Red | |

| ELEVATORS/LIFTS | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Do you have a lift? | | | Red | | |
| Do you have an elevator? | Green | | | | |
| ELEVATOR size at least 5' X 5'? | Green | | | | |
| LIFT dimensions at least 32"W x 48"L? | | | | Red | |
| Threshold no greater than 1/2"? Many wheelchairs can't get over a lip over 1/2" h | Green | | | | |
| Doors or compartment opens at least 33 3/4" wide? | Green | | | | |
| Elevator call buttons at a reasonable height (35" - 54" above floor)? | Green | | | | |
| Clear of obstructions in front of call buttons? | Green | | | | |
| Call buttons tactile? | Green | | | | |
| Call buttons brailled? | Green | | | | |
| Braille to left of call buttons? | Green | | | | |
| Tactile floor identification numbers at each door (height of 54")? | Green | | | | |
| Braille floor identification numbers at each door (height of 54")? | Green | | | | |
| Audible signals when elevator call is answered? | Green | | | | |
| Audible signals for direction? | | | Red | | |
| Handrails on three sides of elevator? | Green | | | | |
| Handrails mounted 36" above floor? | | | Red | | 33" |
| Does it require a key? | | | Red | | |
| Closing delay (3 seconds or more)? | | | | | |

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| | | | | | |
|--|--|--|--|--|--|
| Electronic re-opening activators on elevator door? | | | | | |
| Can LIFT be operated without assistance? Is someone available to assist? | | | | | |
| Are all staff trained to operate the LIFT &/or are there clear instructions available? | | | | | |
| Chairlift available? Describe. | | | | | |

| ESCALATORS | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Does your venue offer an escalator? | | | | | |
| How wide between rails? | | | | | |
| Is there an escalator for both directions? | | | | | |

| STAIRS & STEPS | Y | MIX | NO | N/A | COMMENTS |
|---|------------------------|------------|-----------|------------|----------------------------------|
| Is the publicly available space stair-free? | | | | | Leads to mezzanine and washrooms |
| If there are any stairs, how many are there, and where are they? Exact count. | In the lobby, 23 steps | | | | |
| Is there a ramp nearby? Where is in relation to the stairs? | | | | | |
| Do the stairs have a non-slip surface? | | | | | No carpet |
| Tactile warning strips on stair edges so folks know where a step begins & ends? | | | | | |
| Good lighting? | | | | | |
| Contrast lines on steps (top/bottom yellow, rest white) to indicate start/end? | | | | | |
| Closed risers? (They are safer because they limit chances of tripping) | | | | | |
| Maximum step height 7" & uniform? | | | | | |
| Tread size is at least 11"? | | | | | |
| Suspended stairs have sufficient warning devices (planters or railings)? For example, so folks don't hit their head on the underside. | | | | | |
| Continuous handrails? Height? | | | | | 35" |
| Width between handrails. Can you grasp both securely going up/down the stairs? | | | | | 44" |
| Rails extend 12" past top riser & bottom tread to assist past the last/first step? | | | | | |
| Handrails 1 1/4" to 1 1/2" in diameter & easy to grasp? | | | | | |
| Handrails in contrasting colour for better visibility? | | | | | |

| RAMPS: EXTERNAL | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Are there ramps to enter the space? Where? | | | | | |
| Easy to find / well posted / etc? | | | | | |
| Marked by access sign? | | | | | |
| Gradient no more than 1:12? (less than 1 foot of rise for every 12 feet of ramp) | | | | | |
| Textured, non-slip surface? | | | | | |
| Detectable warning surface so people can prepare for an incline/decline? | | | | | |
| Continuous & sturdy handrails? | | | | | |
| Handrails 36" above ramp? width apart? | | | | | |
| Handrails extend 12" beyond top & bottom of ramp? | | | | | |
| Rest areas at less than 30' intervals to provide time not on an incline? | | | | | |
| Well-lit? | | | | | |

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| | | | | | |
|---|--|--|--|--|--|
| At least 32" from door edge to ramp edge to ensure enough space to open door? | | | | | |
| Are external ramps covered for weather protection? | | | | | |

| RAMPS: INTERNAL | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|--|
| Are there ramps inside the venue? Where? | | | | | Elevator accessible to go upstairs, main level even-levelled |
| Easy to find / well posted? | | | | | |
| Marked by access sign? | | | | | |
| Gradient no more than 1:12? (less than 1 foot of rise for every 12 feet of ramp) | | | | | |
| Textured, non-slip surface? | | | | | |
| Detectable warning surface so people can prepare for an incline/decline? | | | | | |
| Continuous & sturdy handrails? | | | | | |
| Handrails 36" above ramp? width apart? | | | | | |
| Handrails extend 12" beyond top & bottom of ramp? | | | | | |
| Rest areas at less than 30' intervals to provide time not on an incline? | | | | | |
| Well-lit? | | | | | |
| At least 32" from door edge to ramp edge to ensure enough space to open door? | | | | | |

| HALLWAYS & FLOORS | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Are hallways 59"w? | | | | | |
| Fire doors have magnetic hold-opens? | | | | | |
| Fire doors clear of obstacles? | | | | | |
| Door edges painted contrasted colour as warning if door is slightly open? | | | | | |
| Carpet tightly woven, non-static, level loop with direct glue-down? | | | | | |
| All floors non-glare? | | | | | |
| All floors non-slip? | | | | | |
| Does it seem like the floor would be easy to move around on? | | | | | |
| Are the halls and common areas free from obstructions? Please detail. | | | | | |

| ACCESSIBLE ROUTE THROUGH VENUE | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Is there an at least 48" wide accessible corridor through the venue from the accessible entrance to the bathrooms (to ensure safe passage for those with mobility access barriers to and from washrooms, fire escapes and so on)? | | | | | |
| Is it marked and/or monitored? How? (tape? rope? attendant? etc) | | | | | |

| ASSISTIVE LISTENING DEVICES, ASL etc SERVICES / ARRANGEMENTS | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|----------------------------|
| Can the speaker be easily heard from any place in room? | | | | | Not from back of mezzanine |
| Acoustics check: Clap. Is it free of echos or dead spots? | | | | | Back of mezzanine |
| For acoustics: is there carpeting, padded tiles, upholstered seats? | | | | | |
| Adjust-able microphones available? | | | | | |
| Can loud fans and other equipment be turned off when not using? | | | | | |

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| | | | | | |
|--|----------------------------------|--------|-----|-----|---------------------------------------|
| Can there be unobstructed views for interpretation and lip-reading? | Green | | | | |
| Can front row seating available to Deaf, HoH, low vision at no extra charge? | Green | | | | |
| Is that front row seating wheelchair accessible? | | | Red | | Rows G, I, M, N |
| If a mic or lectern is used, can the speaker's mouth be visible for lip reading? | Green | | | | |
| Infra-Red system? | Green | | | | 5 headsets available. |
| FM system? | | | Red | | |
| i.e. a personal receiver worn by the person with the hearing loss & a transmitter worn by the speaker. The amplification provided by the person with the hearing loss allows them to participate in a large audience setting as the speech is transmitted directly to the personal receiver blocking out other environmental sounds) | | | | | |
| Are there signs to indicate availability of the system and where it's located? | | | Red | | Must arrange through staff |
| Minimal internal noise from heating / cooling systems? | Green | | | | |
| Limited number of angles/ walls/ pillars to reduce sound bouncing? | Green | | | | |
| If this is an event, is sign language interpretation provided? | | Green | | | Can be arranged through staff or VQFF |
| How is this arranged? | Book ahead through staff or VQFF | | | | |
| Free & timely copies of program/ agenda/ speech/ etc available for interpreters? | Green | | | | |
| If interpretation isn't covered by the venue/event, can someone bring their interpreter to the event / into the venue free of charge? | Green | | | | |
| If interpretation can be arranged, is it culturally and otherwise appropriate for the event/venue? Explain. | Green | | | | |
| Closed Captioning capabilities? Give details. | | Yellow | | | Depends on screening (check ahead) |
| How is this arranged? Is there a fee? | | | Red | | |
| Are Communication Access Real-Time Translation (CART) services offered? | | | Red | | |
| If so, how is this arranged? Is there a fee? | | | | Red | |
| Any other services offered for those with barriers to accessing audio? | | | Red | | |

| PUBLIC TELEPHONE | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|------------------------------|
| Is there a public telephone available? | | | Red | | Can ask staff for assistance |
| Clear path width of 30" to allow wheelchair access? | | | | Red | |
| Located in a low ambient noise level area? Where? | | | | Red | |
| Handset / coin receiver / dialer within 48" of the floor? | | | | Red | |
| Cord minimum 29" long? | | | | Red | |
| Phone directories kept at accessible level? | | | | Red | |
| TTY? | | | | Red | |
| Shelf provided for TTY? | | | | Red | |
| If TTY is provided, do staff know how to operate it? | | | | Red | |
| Do the phones have volume controls? | . | | | Red | |

| WATER FOUNTAIN | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Is there a water fountain available? | | | Red | | |
| Provided at varying heights to accommodate more needs? | | | | Red | |
| Recessed so as not to cause obstruction? | | | | Red | |

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| | | | | | |
|--|---|------------|-----------|------------|---|
| Are there any barriers getting in the way of accessing it? | | | | | |
| EMERGENCY SYSTEM | Y | MIX | NO | N/A | COMMENTS |
| Emergency evacuation plan posted? | | | | | |
| Does it fit requirements for accessible signage? | | | | | |
| Audible alarm signals? | | | | | |
| Visible alarm signals? flashes <5 flashes/second? | | | | | |
| Refuge area available, or accessible exit doors? | | | | | |
| Fire alarms within reach (5' from floor)? | | | | | |
| Emergency doors clearly marked? | | | | | |
| Fire extinguishers? How far from ground? | | | | | 4' from ground. |
| Sprinkler system? | | | | | |
| Smoke detectors? | | | | | |
| Is there a first aid kit anywhere? Where? Is it accessible? | | | | | Front of house, bar, box office, with Stage Manager |
| SEATING | Y | MIX | NO | N/A | COMMENTS |
| Is rest seating available in the venue? | | | | | In lobby |
| Armrests? Some do not fit larger people's bodies, and for some people they're necessary for getting into/out of seats. Describe | | | | | Ask staff for assistance |
| Is there a variety of seating options? Describe. | | | | | |
| Seating options other than folding chairs? Folding chairs can be precarious for larger folks & many folks with disabilities requiring more supportive seating. | | | | | Folding chairs without armrests. |
| Dimensions of seating options (floor to top of seat cushion x width between armrests or edges of seat x depth from front of seat cushion to back) | 16" x 17" | | | | |
| Is seating sturdy/solid/secure? | | | | | |
| At least 16" from ground to top side of seat cushion? | | | | | |
| Can people use wheelchairs in all areas? | | | | | Last 2 rows of seating on main level |
| Do wheelchair seating spaces allow people to sit with companions? | | | | | |
| Does seating allow a guide dog to sit under a chair? | | | | | |
| Is front row & barrier-free seating available for blind/low vision, Deaf/hoh or other people who require closer seating? | | | | | |
| Is there priority seating for disabled and/or fat folks and/or elders? | | | | | |
| If so, how is it marked/ maintained/ made known? | Can notify staff and/or VQFF ahead of time to reserve front row seating | | | | |
| Are seats available while waiting in lines, etc? Prioritized? Describe. | | | | | Can ask for staff/VQFF assistance |
| FOOD, BEVERAGE, SERVICE COUNTERS, BANK MACHINES | Y | MIX | NO | N/A | COMMENTS |
| Can people have food etc delivered to their table? | | | | | |
| Can people bring their own food & beverages into the venue, if required? | | | | | |
| If food is served, what is the price range? | \$1.50-\$2.75 for snacks | | | | |
| Are there a variety of options? Vegan, halal, vegetarian, kosher, gluten free, etc? | | | | | |

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| | | | | | |
|--|-------|--|--|--|--|
| Are common allergens noted? | | | | | |
| Are ingredient lists available? | Green | | | | |
| Is staff available to clear off the tables? | | | | | |
| Is free water available? | Green | | | | |
| Service counters (ticket booths, bars, cutlery/condiment stands etc) easily accessed by someone using a wheelchair? I.e. barrier free? Dimensions? | Green | | | | |
| Automated bank machine buttons < 48"high? | | | | | |
| Enough clearance to access ATM? Things blocking the way? | | | | | |
| Is there a coatcheck available? | | | | | |
| What is the cost? | | | | | |
| Is the coat check wheelchair accessible? | | | | | |
| Is the coat check mandatory? For what items? | | | | | |

ENVIRONMENTAL: ANIMALS, ALLERGENS, MCS, SCENTS, MOLD, SMOKING, ETC.

| -- Scent Free or Reduced Policy | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Do you have a policy in place? | | | | | |
| What does it cover? Reduced or free? All events or only some? Etc.Describe: | | | | | |
| In what formats do you provide info on the policy? | | | | | |
| How / is the policy enforced? | | | | | |
| Is the space free from air "fresheners"? | | | | | |
| If there are "fresheners", can they be moved/ blocked/ removed? | | | | | |
| Is the space free from any other scents? (e.g. incense, sage, paints, etc) | | | | | |
| If not, can use of those scented products be stopped/ alternated use/ altered? | | | | | |
| If yes, how can this be arranged? | | | | | |
| Are there air purifiers/filters available for use in the space? How? | | | | | |

| -- Animals | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Are animals regularly in the space? | | | | | |
| If so, what kind? | | | | | |
| Are steps taken to reduce hair, dander, bird dust, etc? | | | | | |
| Are there any areas or times where/when no animals are allowed? | | | | | |

| -- Guide Dogs | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|------------------------------|
| Is water available for guide dogs? | | | | | Can ask staff for assistance |
| Is there an area where a guide dog can be toileted? | | | | | |
| Is there a quiet area where a guide dog can rest? | | | | | |

| -- Smoking Areas | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Accessible for people using wheelchairs and with other access needs? | | | | | |
| At least 6 meters from doors/ intake? | Green | | | | |
| Is it clearly blocked off? How? | | | | | |

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-- Dust and Mold

| | Y | MIX | NO | | |
|---|---|-----|----|--|--|
| Is or has mold been a problem in the space? | | | | | |
| If so, describe any efforts to deal with it, and outcomes. | | | | | |
| Is the venue dusty? | | | | | |
| Is regular dusting / vacuuming / filtering / etc done to reduce dust? | | | | | |

DRUGS AND ALCOHOL

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|---------------------------------|
| Are alcohol or other substances served or consumed in the space? Describe. | | | | | Beer and wine served at the bar |
| Are alcohol or other substances a central aspect of the space? | | | | | |
| Are there designated sober and non-sober spaces within the larger venue? | | | | | |
| If so, are those spaces wheelchair or otherwise accessible? | | | | | |
| Are non-alcoholic beverages available? | | | | | |
| What is the culture of the space in terms of people attending while intoxicated or using substances, or to using on-site? E.g. are people welcome? vilified? How? | | | | | |
| How do the venue/ event/ organizers speak about alcohol/ drug use? | | | | | |

SHADE & SHELTER

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|----------|
| Accessible to people using wheelchairs and with other access needs? | | | | | |

WHEELCHAIR/ MOBILITY/ ETC EQUIPMENT HIRE

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|----------|
| Can people hire or borrow a wheelchair or other equipment at the venue? | | | | | |
| If so, how is this arranged? | | | | | |
| How many do you provide? | | | | | |

QUIET SPACE

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|----------|
| Is there a quiet space available to sit or lay down? | | | | | |
| Is this space available during all open hours? | | | | | |
| Is it wheelchair accessible? | | | | | |
| Is it scent-reduced or in line with the other scent situation in the rest of the space? | | | | | |

STAFF/ORGANIZATIONAL AWARENESS

| | Y | MIX | NO | N/A | COMMENTS |
|---|---|-----|----|-----|----------|
| Have staff undertaken any disability awareness trainings? | | | | | |
| Staff have experience assisting people w/a range of disabilities &/or needs? | | | | | |
| If so, are staff available to provide assistance to patrons? | | | | | |
| Do any staff members have sign language skills? | | | | | |
| Is there a staff member with responsibility for access or for patrons with a disability? Who? Provide contact info. | | | | | |
| Are people encouraged & enabled to discuss issues around accessibility & ableism in the space? How? | | | | | |
| Are conversations currently underway re: increasing access & awareness? | | | | | |

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| | | | | |
|--|------------|--|--|--|
| If someone experiences ableism, racism, transmisogyny, or any other form of oppressive behaviour from staff or other patrons, who can they speak with? | VQFF staff | | | |
| Is there currently an anti-oppression or human rights policy in place? | Green | | | |
| Are conversations encouraged and/or currently underway re: anti-oppression etc? | Green | | | |

| CHILDCARE | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Is this venue open to & welcoming of children? Describe specifics. | Green | | | | |
| Is childcare available onsite? | | | Red | | |
| Is it wheelchair and otherwise accessible? Where is it located? | | | | Red | |
| How much does it cost? | | | | Red | |
| How is it arranged? | | | | Red | |
| Who is the contact person? And who is directly providing care? | | | | Red | |

| FINANCIAL ACCESS | Y | MIX | NO | N/A | COMMENTS |
|--|-----------------------------|------------|-----------|------------|--------------------|
| What is the cost to enter venue? | Depends on the ticket price | | | | |
| Do you offer sliding scale or a "no one turned away" policy? | Green | | | | |
| Are people able to be in the space without purchasing something? | Green | | | | |
| If there is a "minimum order", what is it? Describe. | | | Red | | |
| What is the cost to rent the space? Please give the range across the week. | | Yellow | | | Depends on booking |
| Are there deals for small groups, low income folks, non-profits, etc? | Green | | | | |

| FINDING INFO ABOUT THE SPACE / EVENT | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Is information about the venue & event available in a range of formats (e.g. Printed material, large print, audio, website)? Which formats are used? | Green | | | | |
| Is information about goods and services (programs and menus) available in a range of formats? Which formats? | Green | | | | |
| Is printed information easy to read? | Green | | | | |
| Is information available in multiple languages? Describe. | | | Red | | |
| How are multiple formats/ languages accessed? | | | | Red | |
| Is accessibility information posted online & in promotional material? Specify. | Green | | | | |

| ENTRY TO VENUE (ID REQUIREMENTS, SECURITY, ETC.) | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Is identification of any kind required to enter the space? Describe. | | | Red | | |
| Does staff hold onto ID or simply check it? | | | | Red | |
| Do you have specific gender requirements to enter? Describe. | | | | Red | |
| How do you handle "discrepancies" in ID (e.g. the name someone goes by is not their legal name, or you believe their photo doesn't "match" their name or stated gender)? | | | | Red | |
| Must people be legal citizens or residents to enter? Describe. | | | | Red | |
| Re undocumented folks, how do you handle ID requirements? | | | | Red | |
| Are there security cameras anywhere inside or outside the venue? | | Yellow | | | |

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Are there security personnel anywhere inside or outside the venue?

EMS (electro magnetic sensitivity) ACCESS **Y** **MIX** **NO** **N/A** **COMMENTS**

We're committed to improving our information & knowledge in this area. If you have any input into more questions we can be asking, more work we can be doing to integrate this info into the rest, please do contact us.

Are there alternatives to fluorescent lighting? (Fluorescent lighting is often a major cause for headache, dizziness and other symptoms.)

Has wifi been banned or restricted in the space?

Is there an option for using an ethernet cable access, not full-scale WiFi?

Are cellphones restricted or banned in the space?

Can people be asked at events to turn off / airplane mode their cellphones?

Is there an identifiable, confined WiFi or cellphone zone for checking non emergency messages, making calls, using WiFi laptops, etc.?

If so, how do people locate these? Are they noted?

Where are the nearest cell phone towers? See map: www.ertyu.org/steven_nikkel/cancellsites.html 2 located 3 blocks South, 4 by Victoria and Frances

Is the venue located away from dense wifi hotspots?

To make your event/venue more EMS accessible: <https://docs.google.com/file/d/0B81n0augDG8kLXQ4Z2FQcnhxWjA/edit?usp=sharing>

PUBLIC WASHROOMS: add additional washroom sections as needed

Accesible Bathroom **Y** **MIX** **NO** **N/A** **COMMENTS**

Is it a stand-alone room, or a stall within a larger shared bathroom? single room

Room number if applicable:

Is the bathroom publicly available without a key/code?

Signage to accessible washrooms?

Is it marked as all-gender? Specify: VQFF will be replacing signage

Is it in a safe location (ie. not in an isolated spot)? Where?

Entrance at least 33 3/4" wide? (BC Building Code, 2013)

Is the door automatic?

Do automatic doors work?

Lever door handles? Specify. Push door

Is there unobstructed internal wheelchair clearance (5' x 5') in the stall or room?

What is the clearance inside the Lift?

Light switch <5' from ground? Location?

What type of lighting in the bathroom?

Amenities **Y** **MIX** **NO** **N/A** **COMMENTS**

Changing table? Specify: location, height, length, width; baby or adult?

Are there sharps container/s?

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| | | | | | |
|--|--|--|--|--|--|
| Are scent-free soaps available? | | | | | |
| Is the washroom free from air "fresheners" or other scents? | | | | | |
| If there are "fresheners" etc., can they be moved/ removed/ blocked? | | | | | |
| Is there an audible alarm system? | | | | | |
| Is there a fan? Loud? Quiet? User activated? Etc. Please describe. | | | | | |

| Sink | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|---|
| Sink has w/c clearance (30" wide X 10" deep to pipes or 20" to wall X 28" high)? | | | | | |
| Pipes wrapped to prevent burns? | | | | | |
| Lowered mirror (40"h maximum from floor, or tilted down)? | | | | | |
| Lever or auto type faucets, not spring-loaded? | | | | | Auto |
| How far are faucet handles from the front of sink? | | | | | 14" |
| How far are soaps from the front? permanent? | | | | | Wall mounted on left side, 15" to front of sink, 23" to right of sink |
| Towel dispensers a maximum of 48" from floor? location? | | | | | |
| Is there a tampon/pad dispenser? | | | | | |
| Tampon/pad dispensers no more than 48" from floor? Location? | | | | | |
| Other | | | | | |

| If it is a stall within a larger shared room: | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Does the stall door lock from the inside? | | | | | |
| Do locks work securely? | | | | | |
| Free of obstructions other than toilet? Describe if necessary. | | | | | |
| Does the door swing outwards (clearance of 32")? | | | | | |
| Is the stall door at least 32" wide? | | | | | |
| Is the door self-closing? | | | | | |
| Does it have an inside door handle on the hinge-side? | | | | | |

| Urinal | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Is there a urinal in the room? | | | | | |
| How high is the urinal? | | | | | |
| Wall hung or stall type urinal? | | | | | |
| Is it on ground level? | | | | | |
| Are there dividers between urinals? | | | | | |
| Flush mechanism auto or lever at lower than 48" high? | | | | | |
| Support bars? | | | | | |

| Supports | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|---------------------------------|
| Grab bars on 2 sides? Which? | | | | | Behind and right side of toilet |
| Grab-bars max 1" from wall? | | | | | |
| Slanted grab bars minimum 33"h to a maximum of 36"h at top? | | | | | |
| Grab bars minimum 42" long? | | | | | |

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| | | | | | |
|---|--------------------------|------------|-----------|------------|--------------------------------|
| Transfer to toilet from which side/s? | Left | | | | |
| Toilet paper holder 7"- 9" in front of toilet (@centerline of the dispenser)? | Green | | | | |
| Toilet paper outlet between 20" - 48" from floor so it's easier to reach? | Green | | | | |
| What kind of flush mechanism? Lever? Auto? Centre button? Etc. | Auto | | | | |
| Is the flush mechanism located closest to where the user is? I.e. not on wallside? | Green | | | | |
| Is the toilet seat 17"h - 19"h? | Green | | | | |
| Is the centreline of the toilet 12" - 18" from the side wall/ partition? | Green | | | | |
| Space between wall and edge of toilet | 10.5" | | | | |
| Coat hook & inside shelf inside cubicle 40"h min - 48"h max? | | | Red | | |
| Is there an alarm button for people to use in an emergency? Where is it? | | | Red | | |
| Other stalls | Y | MIX | NO | N/A | COMMENTS |
| Are there other stalls? How many? | | | | | |
| Clearance under partition (divider between stalls) at least 9"h? | | | | | |
| Door width in other stall/s | | | | | |
| Does door swing out in other stall/s? | | | | | |
| How much space is between the closed stall door and front of toilet? | | | | | |
| Is the centreline of toilet 17" - 19" from the side wall / partition? | | | | | |
| Other stalls measure a minimum of 60"deep x 35-37"w? | | | | | |
| Toilet seat in other stalls 11"h - 17"h? | | | | | |
| Support bars? | | | | | |
| Women's Bathroom | Y | MIX | NO | N/A | COMMENTS |
| Is it a stand-alone room, or a stall within a larger shared bathroom? | Has one accessible stall | | | | |
| Room number if applicable: | | | | Red | |
| Is the bathroom publicly available without a key/code? | Green | | | | |
| Signage to accessible washrooms? | | Yellow | | | |
| Is it marked as all-gender? Specify: | Green | | | | VQFF will be replacing signage |
| Is it in a safe location (ie. not in an isolated spot)? Where? | Green | | | | |
| Entrance at least 33 3/4" wide? (BC Building Code, 2013) | Green | | | | |
| Is the door automatic? | | | Red | | |
| Do automatic doors work? | | | | Red | |
| Lever door handles? Specify. | | | Red | | Push door |
| Is there unobstructed internal wheelchair clearance (5' x 5') in the stall or room? | | Yellow | | | |
| What is the clearance inside the Lift? | | | | Red | |
| Light switch <5' from ground? Location? | Green | | | | |
| What type of lighting in the bathroom? | | | | Red | |
| Amenities | Y | MIX | NO | N/A | COMMENTS |
| Changing table? Specify: location, height, length, width; baby or adult? | | | Red | | |
| Are there sharps container/s? | | | Red | | |

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| | | | | | |
|--|--|--|--|--|--|
| Are scent-free soaps available? | | | | | |
| Is the washroom free from air "fresheners" or other scents? | | | | | |
| If there are "fresheners" etc., can they be moved/ removed/ blocked? | | | | | |
| Is there an audible alarm system? | | | | | |
| Is there a fan? Loud? Quiet? User activated? Etc. Please describe. | | | | | |

| Sink | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Sink has w/c clearance (30" wide X 10" deep to pipes or 20" to wall X 28" high)? | | | | | |
| Pipes wrapped to prevent burns? | | | | | |
| Lowered mirror (40"h maximum from floor, or tilted down)? | | | | | |
| Lever or auto type faucets, not spring-loaded? | | | | | Auto |
| How far are faucet handles from the front of sink? | | | | | 15" |
| How far are soaps from the front? permanent? | | | | | 13.5" |
| Towel dispensers a maximum of 48" from floor? location? | | | | | |
| Is there a tampon/pad dispenser? | | | | | |
| Tampon/pad dispensers no more than 48" from floor? Location? | | | | | |
| Other | | | | | |

| If it is a stall within a larger shared room: | Y | MIX | NO | N/A | COMMENTS |
|--|----------|------------|-----------|------------|-----------------|
| Does the stall door lock from the inside? | | | | | |
| Do locks work securely? | | | | | |
| Free of obstructions other than toilet? Describe if necessary. | | | | | |
| Does the door swing outwards (clearance of 32")? | | | | | |
| Is the stall door at least 32" wide? | | | | | |
| Is the door self-closing? | | | | | |
| Does it have an inside door handle on the hinge-side? | | | | | |

| Urinal | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|-----------------|
| Is there a urinal in the room? | | | | | |
| How high is the urinal? | | | | | |
| Wall hung or stall type urinal? | | | | | |
| Is it on ground level? | | | | | |
| Are there dividers between urinals? | | | | | |
| Flush mechanism auto or lever at lower than 48" high? | | | | | |
| Support bars? | | | | | |

| Supports | Y | MIX | NO | N/A | COMMENTS |
|---|----------|------------|-----------|------------|---------------------------------|
| Grab bars on 2 sides? Which? | | | | | Behind and right side of toilet |
| Grab-bars max 1" from wall? | | | | | |
| Slanted grab bars minimum 33"h to a maximum of 36"h at top? | | | | | |
| Grab bars minimum 42" long? | | | | | |

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| | | | | |
|--|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Transfer to toilet from which side/s? | Right | | | |
| Toilet paper holder 7"- 9" in front of toilet (@centerline of the dispenser)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Toilet paper outlet between 20" - 48" from floor so it's easier to reach? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| What kind of flush mechanism? Lever? Auto? Centre button? Etc. | Auto | | | |
| Is the flush mechanism located closest to where the user is? I.e. not on wallside? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Is the toilet seat 17"h - 19"h? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Is the centreline of the toilet 12" - 18" from the side wall/ partition? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Space between wall and edge of toilet | 11" | | | |
| Coat hook & inside shelf inside cubicle 40"h min - 48"h max? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Is there an alarm button for people to use in an emergency? Where is it? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| Men's Bathroom | Y | MIX | NO | N/A | COMMENTS |
|---|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|--------------------------------|
| Is it a stand-alone room, or a stall within a larger shared bathroom? | | | | | Shared |
| Room number if applicable: | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Is the bathroom publicly available without a key/code? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Signage to accessible washrooms? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Is it marked as all-gender? Specify: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | VQFF will be replacing signage |
| Is it in a safe location (ie. not in an isolated spot)? Where? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Entrance at least 33 3/4" wide? (BC Building Code, 2013) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Is the door automatic? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Do automatic doors work? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Lever door handles? Specify. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Push door |
| Is there unobstructed internal wheelchair clearance (5' x 5') in the stall or room? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| What is the clearance inside the Lift? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Light switch <5' from ground? Location? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| What type of lighting in the bathroom? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

| Amenities | Y | MIX | NO | N/A | COMMENTS |
|--|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|-----------------|
| Changing table? Specify: location, height, length, width; baby or adult? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Are there sharps container/s? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Are scent-free soaps available? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Is the washroom free from air "fresheners" or other scents? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If there are "fresheners" etc., can they be moved/ removed/ blocked? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Is there an audible alarm system? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Is there a fan? Loud? Quiet? User activated? Etc. Please describe. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

| Urinal | Y | MIX | NO | N/A | COMMENTS |
|---------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|-----------------|
| Is there a urinal in the room? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| How high is the urinal? | 2' and 18" | | | | |
| Wall hung or stall type urinal? | Wall hung | | | | |
| Is it on ground level? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

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| | | | | | |
|---|-------------------------------------|------|--|--|--|
| Are there dividers between urinals? | <input checked="" type="checkbox"/> | | | | |
| Flush mechanism auto or lever at lower than 48" high? | | Auto | | | |
| Support bars? | <input checked="" type="checkbox"/> | | | | |

| Other stalls | Y | MIX | NO | N/A | COMMENTS |
|---|-------------------------------------|------------|-----------|------------|------------------------------------|
| Are there other stalls? How many? | | | | | 2, 1 of which is access |
| Clearance under partition (divider between stalls) at least 9"h? | <input checked="" type="checkbox"/> | | | | |
| Door width in other stall/s | | | | | Same as others |
| Does door swing out in other stall/s? | | | | | Access swings out, others swing in |
| Is the centreline of toilet 17" - 19" from the side wall / partition? | <input checked="" type="checkbox"/> | | | | |
| Other stalls measure a minimum of 60"deep x 35-37"w? | <input checked="" type="checkbox"/> | | | | |
| Toilet seat in other stalls 11"h - 17"h? | <input checked="" type="checkbox"/> | | | | |
| Support bars? | <input checked="" type="checkbox"/> | | | | |

| Showers | Y | MIX | NO | N/A | COMMENTS |
|--------------------|----------|------------|-------------------------------------|-------------------------------------|-----------------|
| Are there showers? | | | <input checked="" type="checkbox"/> | | |
| seat height | | | | <input checked="" type="checkbox"/> | |
| to support bar | | | | <input checked="" type="checkbox"/> | |
| to faucet | | | | <input checked="" type="checkbox"/> | |
| to showerhead | | | | <input checked="" type="checkbox"/> | |
| hook | | | | <input checked="" type="checkbox"/> | |

This template is regularly updated. If there's anything you'd like to see included, please contact RAMP. If you'd like to use this audit template in whole or in part to create or add to your own, please do so, and ensure you credit this work. If you use a specific RAMP-completed audit in any way, please ensure RAMP contact information is attached so we can field specific questions/ concerns/ additions. rampvancouver@gmail.com

For more info: <http://radicalaccessiblecommunities.wordpress.com/radical-access-mapping-project-vancouver/>